

**SMUSD - Safety Meeting
September 17, 2009**

Present:

Terry Fouche – Chair / Parent
Dr. Gary Woods - SMUSD Superintendent
Julie Boucher - SMUSD Assistant Superintendent, Business Services
John Schaefer - San Marino Police Chief
John Penido - San Marino Fire Chief
Jim Frawley - San Marino Fire Department
Lauren Leahy – Teacher / Carver Elementary School
Mark van Riper – Parent / Huntington Middle School
Ginger Peck – SMUSD Purchasing Manager / D.O. Liaison
Ron Serven - City of San Marino Public Works
Ian Corrie – SMUSD Director of Maintenance and Operations
Eric Stewart – City of San Marino / Stoneman Recreation
Mike Mooney – SMHS Assistant Principal
Dave Murray – Huntington Middle School Assistant Principal
Lulu Yuan - San Marino Chinese School
Rex Mayreis - San Marino Public Library
Wil Rose - Parent / Carver Elementary School
John Olson - Consultant, Bureau Veritas North America, Inc.

Terry called the meeting to order at 9:04 a.m. He gave a brief introduction, explained the purpose of the group and read the mission statement:

To provide a regular forum to discuss safety issues and concerns, disseminate information, provide alerts, and help the schools and district departments develop and maintain a culture of safety with common and cohesive practices.

Terry wanted to stress that our focus was on discussing & recommending suggestions; we are not decision makers. Group introductions followed, then Terry turned the meeting over to Dr. Woods.

Dr. Woods proudly stated that we live in a culture of safety here in San Marino. He noted that this community has a huge focus on safety and he believes that the children of San Marino are safe.

Julie Boucher very proudly gave a presentation to the group on a program that is being developed for San Marino School District. The goal of the system is secure access to a web based program to provide all necessary information to emergency services in regards to our school sites. This information will include blue prints of each site, digital aerial views, class views, and utility views of each school. Other information will include GPS information, plumbing, electrical and gas breakdowns. Recently, all

district blueprints were scanned and have been the driving force behind this program. It is impressive to say the least. This presentation was very well received.

John Schaefer wanted to relay a couple of issues of consideration. The first issue was related to cyber threats. He suggested educating students and parents on the ramifications of such behavior.

The second issue was related to underage drinking and driving. He relayed a story about an 18 year old pulled over for a minor violation. Alcohol was detected, and the driver was issued a citation. Due to the driver being under 21, he had a full suspension of his driving privileges. Again, he suggested education regarding consequences of such actions.

Day to day issues that he discussed was related to a recent concern regarding bringing a farmers market to San Marino. Although it will likely not happen, many concerns came up about the current traffic problem that is plaguing the areas of Valentine, Huntington, and the District Office. The Police Department will start monitoring these areas and citing where necessary.

There has been a new cross walk painted behind Tony's Pizza, and a sign will be posted prohibiting cars from entering the High School in the alley during the morning hours. Mike Mooney stated that the cross walk has already shown improvement in safety.

The last item that Chief Schaefer discussed was regarding the resource officers that were eliminated in recent years. There has just been an approval to assign each school with a School Liaison from the Police Department to deal with some of the major issues.

Jim Frawley stated that the City will be conducting a City-Wide disaster exercise on November 17th. The scenario will be a major earthquake with significant destruction. Major partners in this effort will be the Huntington Library, the City of San Marino, the San Marino Fire Department, The Red Cross, San Marino Public Library and the YMCA. The exercise will be from 9:00 a.m. until noon. Schools are encouraged to participate to an extent they are comfortable. Jim would like to have at least one school site do an advanced drill with search & rescue and triage set-up. He would also like to have future considerations for our sites on how to move an entire school population from campus to another safe location.

Jim also shared that the Fire Department is planning a Cert Training in January. This will establish a Community Emergency Response Team. It will include 20 hours of training. They are also offering a Teen Cert program for high school students.

John Penido shared that he is part of a statewide plan to write specific plans on what will happen within the state. This is a FEMA requirement as a result of the poor planning that became apparent after Katrina.

Before site updates were presented, Terry Fouche asked that traffic issues not be discussed. Unless there was a new and specific issue, it is believed that the traffic concerns have been looked at and studied in all possible ways, and corrections have been made where possible. If further issues are out there, please direct them to the Police Department.

Ron Serven noted that in light of recent water main breaks in the Los Angeles area resulting in sink holes, the City is working with CalAm to identify the location and condition of the City's water lines in hopes of avoiding similar issues.

Eric Stewart has some concerns about expired food in the Earthquake Bins at Stoneman. He was told it would be taken care of.

Mike Mooney reported that everything was good at San Marino High School.

Wil Rose asked for suggestions on how to deal with parents that are picking up their children; they are not wearing seat belts, and more importantly, they are illegally using their cell phones. He has asked them to please not violate the law and has been met with hostility. Chief Schaefer offered to bring the message board to the school for a week reminding parents that illegal cell phone usage is not permitted. He then stated that he will have available the following week to issue citations for violators.

Rex Mayreis did note that they have new traffic concerns in the afternoon, and they have attendants posted to avoid some of the issues.

Laureen Leahy noted that due to pregnancies, they are making adjustments to their sweep teams, and are currently seeking volunteers at their site to assist.

Terry spoke on behalf of Lulu Yuan and stated that Chinese School is well prepared. Gary Woods also noted that Chinese School is solely located at Huntington, and a district employee is always on site to assist with opening disaster bins in necessary.

Mark van Riper had nothing to report for Huntington

Ian Corrie reported that with Swine Flu looming, additional alcohol based soap dispensers and face masks have been made available in several areas throughout the district. Regarding the Culture of Safety, he has concerns about how to get messages out to the community.

Also regarding the coming flu season, John Penido would like to see all district staff model proper behavior so that the kids will follow. Examples were: washing hands frequently and coughing or sneezing into your sleeve versus your hand.

Ian noted that he had posters with this information distributed to all sites and posted in key areas.

Terry stated that the minutes of this meeting will be posted on the District web page within a week, and adjourned the meeting at 10:30 a.m.

Next meeting is scheduled for November 19th at 9:00 a.m.